



Congregation Council Minutes

January 17, 2018

APPROVED

Congregation Council of Saint Andrew's Lutheran Church

Meeting Minutes

January 17, 2018

Council Members in Attendance: Joni Barrott, Stein Dolan, Karen Grams, Art Gurtel, Andy Hogle, Ben Johnson, Scott Lester, Pastor James McEachran, Steve Serex, Ann Thorpe, Jon Thorpe, Vanessa Wilkie

Members Excused: Emily Andresen, Marshall Erling

Staff Members in Attendance: Emily Harrow, Susan Hegedus

Staff Members Excused: Sherry Grindeland, Will Simpson

Guests: none

Devotion:

Pastor McEachran led a devotion focused on the words "Listen, Learn, Dream" and "Gather, Encourage, Equip, Send" and John 3:16.

Call to Order/Introductory Words:

The meeting of the Congregation Council of Saint Andrew's Lutheran Church was called to order at 6:15 pm by President Scott Lester.

Review/Approval of Meeting Minutes:

Minutes from the January 8, 2018 meeting were reviewed. Art Gurtel **moved to approve the minutes as submitted.** Karen Grams seconded. Minutes were unanimously **approved as submitted.**

2018 Budget(s): Treasurer Joni Barrott

- Joni presented 2018 Current Fund Budget options (attached to the original of these minutes.)
 - The budget titled "17-Jan-18 Revised Committee Inputs" reflects adjustments made by Building and Property and Worship and Liturgical Arts committees. This budget has an ending balance of (\$2,378). Joni recommends this option be presented to the congregation, with income being increased by \$2,378 to present a balanced budget.

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Gather... Encourage... Equip... Send...



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- Joni reviewed the January 14 Discipleship Hour presentation to the congregation.
- Joni reported that the Finance Committee recommends that the 2017 Current Fund surplus be transferred to Fund #17 - Deferred Maintenance.
- President Scott Lester opened a discussion regarding what information from the Council Packets should be posted on the Saint Andrew's website. There was general consensus that approved Council meeting minutes should be posted to the website, as they are currently. Other committee reports, finance reports, and Council Packets can be made available on demand, in print or electronically.
- Art Gurtel **moved that the 2018 Current Fund Budget titled "17-Jan-18 Revised Committee Inputs" be recommended to the congregation for approval, with an income level of \$890,778 to create a balanced budget.** Andy Hogle seconded. The motion was unanimously **approved**.
- Art Gurtel **moved to transfer the 2017 Current Fund surplus of \$14,057 to Fund #17 – Deferred Maintenance.** Karen Grams seconded. Discussion, and a suggestion that Building and Property Committee develop a "needs list" for projects, as this will help Finance Committee ensure funds are available when needed. The motion was unanimously **approved**.
- **Imagine Scholarship Fund (Fund #21):**
 - Joni explained the history of the fund. This fund has been inactive for several years, and Joni noted that Imagine Housing has not identified any potential recipients for the scholarship in several years. The Finance Committee recommends dissolving this fund.
 - Joni identified two options for the \$12,667.77 balance of this fund:
 - Transfer it to the 2018 Current Fund.
 - Transfer it to Fund #13 – Designated Pass Through Fund, and decide how to use these funds at a later date.
 - Joni noted that the balance of this fund has come from past years' Current Fund allocations, and not designated donations from individuals.
 - **Karen Grams moved to dissolve Fund #21 – Imagine Scholarship Fund, and transfer the \$12,667.77 balance to Fund #13 – Designated Pass Through Fund, with the intent that the 2018 Congregation Council will determine the use of the funds.** Art Gurtel seconded. The motion was unanimously **approved**.



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Council Initiatives: Pathways to Renewal: President Scott Lester

- Scott reviewed Waypoint #1 of the Recommendations of the Joshua Group (Complete text of recommendations attached to the original of these minutes), and summarized the Council's previous discussion points on the recommendation.
 - Pastor McEachran distributed "Notes for Congregation Council --- January 17, 2018" (attached to the original of these minutes.) Pastor reviewed each item of the "Notes" with the Council.
 - **Art Gurtel moved to accept and adopt Waypoint #1 of the Recommendations of the Joshua Group and move forward with appointment of a Leadership Team to support the process, with a target date of April 15 to report Pastor McEachran's resignation date.** Karen Grams seconded. Discussion. The motion was unanimously **approved**.
 - There was discussion about next steps with general consensus on:
 - January 2018: Identify Leadership Team.
 - February 2018: Meet with Bishop Kirby Unti of the Northwest Washington Synod.
 - March 2018: Continue to work through the process
 - April 2018: Announce transition plan and resignation date.
 - The Council discussed the responsibilities of the Leadership Team and identified potential members for the Leadership Team.
- The Council discussed Waypoint #2 of the Recommendations of the Joshua Group, and when to proceed with work on Waypoint #2. The general consensus was to wait until work on Waypoint #1 was underway and the 2018 Congregation Council has been elected.

Pastor McEachran moved to install the 2018 Congregation Council following election of new Council members at the Annual Meeting on January 28, 2018. Joni Barrott seconded. Discussion. The motion was **approved with two nay votes**.

Annual Meeting Preparation: President Scott Lester

- Scott will circulate the presentation slides for the Annual Meeting via email, and welcomes review and comments.
- Emily Harrow will arrange childcare for the meeting.

Nominating Committee Update: no report.



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Constitutional Updates:

Vice President Art Gurtel reminded the Council that the 2018 Council will review proposed changes to the Saint Andrew's Constitution.

Other/New Business/Closing Remarks:

President Scott Lester noted the accomplishments of the 2017 Council and thanked the members for their commitment and support. Art Gurtel thanked Scott Lester for his leadership.

Adjournment and Prayer:

Meeting was adjourned by President Scott Lester at 8:54 pm.

Pastor McEachran led the Council in the Lord's Prayer..

The next regularly scheduled Council meeting is February 12, 2018 at 7:00 pm.

Respectfully submitted,

Susan Hegedus

Council Recording Secretary